RESOLUTION NO. 033-22

RESOLUTION OF THE EL CAJON CITY COUNCIL AMENDING RESOLUTION NO. 71-93 PERTAINING TO FEES FOR CITY SERVICES

WHEREAS, at the City Council meeting on April 26, 2022, staff recommended to the City Council that in an effort to achieve recovery of staff costs, it is necessary to update and revise some of the fees charged by the City of El Cajon to provide City services without adversely impacting the City's general fund; and

WHEREAS, in order to recover these costs, it is necessary to establish new fees and modify current fees by amending the Schedule of Miscellaneous Fees; and

WHEREAS, as required by Article XIII C of the California Constitution and California law, cities can only charge rates or fees that are equal to or less than the reasonably anticipated costs of providing the service, conferring a benefit, granting a privilege, performing regulatory duties, enforcing laws, or as a condition of property development; and

WHEREAS, in order to recover these costs, it is necessary to adopt new fees and modify current fees, and by amending the Schedule of Miscellaneous Fees; and

WHEREAS, the City Council has previously, by Resolution No. 71-93, and amended by numerous prior resolutions, the last of which was Resolution No. 036-21, adopted and maintained a Schedule of Miscellaneous Fees; and

WHEREAS, following a properly noticed public hearing at which oral and written testimony was received and considered, the City Council has determined that it is in the best interest of the City to adjust fees for City services.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL CAJON AS FOLLOWS:

1. The El Cajon City Council hereby approves adjustment of fees for City services pursuant to the Schedule of Miscellaneous Fees attached hereto as Exhibit "A" and made a part hereof by this reference.

2. The Schedule of Miscellaneous Fees, as initially established by Resolution No. 71-93 and amended as set forth in the recitals above, is hereby amended to include said fee adjustments. Except as otherwise provided herein, any fees described on the Schedule of Miscellaneous Fees in conflict with the fees established or increased by this Resolution shall be void and of no force and effect.

3. This Resolution shall take effect immediately upon its adoption, and the fee changes will take effect on July 1, 2022.

PASSED AND ADOPTED by the City Council of the City of El Cajon, California, at an Adjourned Regular Joint City Council/Housing Authority/Successor Agency to the El Cajon Redevelopment Agency Meeting held this 26th day of April 2022, by the following vote to wit:

AYES	:	Goble, Kendrick, Metschel, Ortiz, Wells
NOES	:	None
ABSENT	:	None
DISQUALIFY	:	None

BILL WELLS
Mayor of the City of El Cajon

ATTEST:

ANGELA L. CORTEZ, CMC
City Clerk

I hereby certify that the above and foregoing is a full and true copy of Resolution No. 033- 22 of the Resolutions of the City of El Cajon, California, as adopted by the City Council at the Adjourned Regular Joint Meeting of the City Council/Housing Authority/Successor Agency to the Redevelopment Agency on the 22nd day of March 2022.

Angela L. Cortez, CMC, City Clerk

04/26/22 CC Agenda
Reso - 2022 Amendment of Schedule of Miscellaneous Fees 040422

SCHEDULE OF MISCELLANEOUS FEES

Effective 07/01/22

(Amended by Resolution No. 0__-22)

Department	Fee Description	Current Fee/Unit Basis
CITY CLERK		
	Attestation fee	$10.00
	Certification of documents	$10.00
	Conformed copy of Recorded Document	County Recorder fee
	Copies (Standard size paper)	$.04 per page (plus actual cost of employee's time to copy records)
	Copies of FPPC filings	$.04 per page (plus actual cost of employee's time to copy records)
	+ retrieval fee for copies more than five (5) years old	$5.00 per request
	DVD / CD / USB flash drive (copies of hearings, etc.)	$15.00
	Municipal Code (CD ROM Version of Quarterly Supplements)	$100.00
	Municipal Code (hard copy)	$360.00
	Municipal Code supplements	$50.00
	Public Hearing (including appeals)	$945.00
	Recording fee	$13.00 + County Recorder fees
	Request for Appeal to City Council (non-public hearing)	$50.00
	Public hearing item that is referred to Planning Commission/City Council for new public hearing	Varies (actual costs of legal advertising and notifying property owners)
	Records Requests:	
	Public Records Request to include NFIRS, Patient Care Report (if available), and Fire Investigation Narrative	$.04 per page (plus actual cost of employee's time to copy records) for paper copies only
	Individual photographs (if available)	Actual cost
	Photographs on CD (if available)	$10.00 per incident
	Subpoenas:	
	Civil Subpoena – Business Records	$15.00
	Civil Subpoena – Employee Witness Fee	$275.00 – All employees (per day)
COMMUNITY DEVELOPMENT		
Building Safety		
	Copies:	
	Building permits	$2.00 first page
	Additional pages	$1.00 each additional page
	Blueprint copies	$2.00 setup
	Per page	$5.00 each page
	Archive fee	

Department	Fee Description	Current Fee/Unit Basis
	Permit documents	$4.00 (base fee)
	Plans	$4.00 (base fee)
	Up to 8 ½ "x 14"	$.50/sheet
	Over 8 ½ " x 14"	$2.00/sheet
	CD copy of Plans or Permits	$16.00
	Housing Permit Fee:	$6.00/unit (<25)
		$5.75/unit (26-50)
		$5.50/unit (51-99)
		$5.25/unit (100-199)
		$5.00/unit (200 or more)
	Unsafe, substandard administrative fee to initiate proceeding	$615.00
	Solicit bids to clear	$1,690.00
	Building Permit Fees:	
	Issuance fee for all permits	$45.00
	Intake fee for paper plan submittal	$45.00
	Valuation (based on the amended and adjusted 2020 Valuation Schedule as approved by the San Diego Chapter of ICC):	
	$1.00 to $500.00	$27.09
	$501.00 to $2,000.00	$27.09 for first $500.00 + $3.61 each add'l $100.00 or fraction thereof to & including $2,000.00
	$2,001.00 to $25,000.00	$81.27 for first $2,000.00 + $16.25 each add'l $1,000.00 or fraction thereof to & including $25,000.00
	$25,001.00 to $50,000.00	$455.11 for first $25,000.00 + $11.74 each add'l $1,000.00 or fraction thereof to & including $50,000.00
	$50,001.00 to $100,000.00	$748.59 for first $50,000.00 + $8.13 each add'l $1,000.00 or fraction thereof to & including $100,000.00
	$100,001.00 to $500,000.00	$1,154.94 for first $100,000.00 + $6.32 each add'l $1,000.00 or fraction thereof to & including $500,000.00
	$500,001.00 to $1,000,000.00	$3,683.34 for first $500,000.00 + $5.42 each add'l $1,000.00 or fraction thereof to & including $1,000,000.00
	$1,000,000.00 and up	$6,392.34 for first $1,000,000.00 + $3.61 each add'l $1,000.00 or fraction thereof
	Plan Check Fee:	
	65% of Building Permit Fee	
	Technology Maintenance Fee	$25.00 surcharge on each permit processed

Department	Fee Description		Current Fee/Unit Basis
	Allocated Fees:		
	Building Permit General Plan		$135.00/building permit
	Maintenance Fee Surcharge		
	Building Permit Code Enforcement Surcharge		
	Valuation	Base Fee Amount	Add'l Charge Per Unit
	Up to $500	$11.65	None
	$501 to $2,000	$11.65	$1.55 per unit of 1,000
	$2,001 to $25,000	$34.95	$6.99 per unit of 1,000
	$25,001 to $50,000	$195.70	$5.05 per unit of 1,000
	$50,001 to $100,000	$321.89	$3.50 per unit of 1,000
	$100,001 to $468,000	$496.62	$2.72 per unit of 1,000
	Over $468,000	$1,500.00	
	Planning Division Plan Check		
	Residential Addition / Remodel / Accessory Structure / Patio		$60.00
	Miscellaneous – Pool / Spa / PV / Retaining Walls / Freestanding Fence and Wall / EV Charging Station / Trash Enclosure / State Exempt ADU and JADU		$60.00
	New single-family; ADU; duplex; or minor multi-family addition (less than 500 square feet)		$110.00
	Commercial TI or Minor Commercial Addition (less than 500 sq. ft.)		$110.00
	Major Commercial Addition or New Commercial Building		$220.00
	Major Multi-family addition or New Multi-Family Building or Subdivision		$330.00
	Planning Re-Inspection (after two failed final inspections)		$110.00 each inspection
	Phased Final Inspection		$110.00 each inspection
	Electrical Fees:		
	Issuance Fee		$45.00
	Electrical devices (switches, lights, outlets, etc.)		$0.10 per square foot
	Swimming Pool Electrical		$70.00
	Temporary Power		$33.00
	Miscellaneous Circuit		$26.00
	Lighting Fixtures up to 20		$2.00
	Lighting Fixtures over 20		$1.00
	Switches, Outlets, Light Outlets up to 20		$2.00
	Fixed Appliances		$7.00
	Sign Electrical – 1st circuit		$34.00
	Additional Sign Circuit		$7.00
	Meter Upgrade / Services to 200 Amp		$43.00

Department	Fee Description	Current Fee/Unit Basis
	Meter Upgrade / Services 200 to 1000 Amp	$88.00
	Meter Upgrade / Services over 1000 Amp	$176.00
	Generators, Transformers, etc.	As per services of same amperage rating
	PV Systems 1.5 hours P.C. & 1.5 hours inspection time per 10,000 kilowatt or portion thereof	
	PV System (up to 50 modules)	$250.00
	PV System (51 to 100 modules)	$360.00
	PV System (each block of 100, or portion thereof, over 100)	$135.00
	Energy Storage System (battery) with PV	$115.00
	Energy Storage System (battery) without PV	$230.00
	Commercial Charging Stations (up to 5)	$230.00
	Commercial Charging Stations (6 and over)	$430.00
	Plumbing Fees:	
	Issuance Fee	$45.00
	Fixture, Rainwater System	$17.00
	Building Sewer	$36.00
	Water Heater	$17.00
	Gas Piping to Five Outlets	$12.00
	Gas Piping Each Additional Outlet	$2.00
	Grease / Oil Interceptor	$36.00
	Water Pipe / Fill Line	$17.00
	Drains / Vents / Sewer Cap	$17.00
	Lawn Sprinkler System	$17.00
	Vacuum Breaker	$12.00
	Backflow Prevention Device	$17.00
	Mechanical Fees:	
	Issuance Fee	$45.00
	FAU to 100,000 BTU	$21.00
	FAU over 100,000 BTU	$26.00
	Wall Heater / Prefab / Ventless Fireplace	$21.00
	Residential Air Conditioner / Mini-Split / Heat Pump	$39.00
	Commercial RTU's / Heat Pump / Package Units btu's	$52.00
	Mechanical Gas System / Medical	$13.00
	New / Alter Duct	$16.00
	Commercial Hood Type I or II	$52.00
	Boiler / Chiller	$52.00
	Make-up Air System	$52.00
	Radiant Heater	$26.00
	Cooling Tower	$26.00
	Residential Kitchen / Bath Exhaust Fans	$16.00

Department	Fee Description	Current Fee/Unit Basis
	Coil / Miscellaneous Mechanical	$16.00
	Variable Air Volume	$22.00
	Evaporative Cooler	$16.00
	Air Handling Unit	$21.00
	Ventilation Fan (Single Duct) / Clothes Dryer	$10.00
	Fire / Building Permit Fee Schedule – see fees listed under Fire	
	Building Safety Additional Fees:	
	Expedited Plan Check Fee – when available, expedited plan check fee will be charged at the rate of the normal plan fee plus 50% to cover cost of overtime.	
	Condominium Conversion Fee	$181.00/1st unit $90.00/additional units
	Building Demolition Permit Fee	Based on Valuation
	Building Permit Extension / Change of Contractor	$179.00
	Inspections outside of normal business hours:	
	If extension of workday – minimum one hour at 1.5 times fully burdened hourly rate.	
	If not extension of workday, or on weekend – minimum four hours at 1.5 times fully burdened hourly rate.	
	Re-inspection fees (normal business hours) – fully burdened hourly rate.	
	Request for Alternate Methods and Material	1 hour minimum plan check hourly fee
	Temporary Certificate of Occupancy	$179.00
	Pool Demolition	$142.00
	Plan Retrieval	$179.00
	Heartland Fire and Rescue Permit/Plan Review Processing Services	$45.00
	State Energy Regulations Plan Check fee	10% of plan check fee
	State Accessibility Plan Check fee	10% of plan check fee
	State Cal Green Plan Check fee	10% of plan check fee
	Additional plan review at 4th submittal or revisions	Minimum 1 hour at fully burdened rate.
	General Business Fire Inspection	$30.00
	Mobile Home Permits:	
	2-19 lots	State Fee: $40.00
	20-49 lots	State Fee: $75.00
	50-99 lots	State Fee: $175.00
	100-249 lots	State Fee: $400.00
	250-499 lots	State Fee: $800.00
	500 or more lots	State Fee: $1,600.00

Department	Fee Description	Current Fee/Unit Basis
COMMUNITY DEVELOPMENT		
Housing	Annual Participating Lender Fee	$100.00
	Participating Lender Fee	$250.00
	Reconveyance Fee	$45.00
	Subordination Fee	$200.00
	Subordination Fee Re-Check	$50.00
COMMUNITY DEVELOPMENT		
Planning		
	Archive Fee:	
	Entitlement Permit Plans	$4.00 Setup fee
	Up to 8½" x 14"	$.50/sheet
	Over 8½" x 14"	$2.00/sheet
	Copies:	
	General Plan	
	Text	$10.00
	Map	$15.00
	Zoning Map	$15.00
	Zoning Ordinance (copy on CD)	$10.00
	Zoning Ordinance (hard copy)	$25.00
	Standard photocopies	$.04 per page (plus actual cost of employee's time to copy records
	Administrative Zoning Permit	$360.00 (Disabled person license/ placard holders applying for shade structures are exempt)
	Adult Entertainment	$4,000.00
	Agreement Not to Convey Condominium Conversions	$1,680.00
	Amending Zoning Code	$2,600.00
	Annexation	$2,120.00 per acre
	Annual Alcohol Sales Regulatory Fee (Resolution 98-13)	$0.00
	Appeal to Planning Commission	$350.00
	Appeal to City Council	$1,050.00
	Certificate of Compliance	$1,250.00
	Certificate of Modification	$1,240.00
	Conditional Use Permit (CUP)	$5,525.00
	Conditional Use Permit (Minor)	$2,280.00
	Development Agreement	$Cost ($10,000.00 deposit required)
	Director's Determination	$150.00
	Environmental Impact Report (EIR)	$Cost ($10,000.00 deposit required)
	Extension of Time	$550.00
	Fish and Game Impact Fee	$95.00 + pass-thru costs

Department	Fee Description	Current Fee/Unit Basis
	General Plan Amendment (GPA)	$3,680.00
	Historic Resource Designation	$1,200.00
	Landscape Documentation Package Review	$414.00
	Lot Line Adjustment	$1,550.00
	Minor Amendment	$1,325.00
	Minor Use Permit	$1,325.00
	Mitigated Negative Declaration / Initial Study	$5,620.00 + $263.00 for each required report (up to two reviews)
	Negative Declaration / Initial Study	$5,620.00 + $263.00 for each required report (up to two reviews)
	Notice of Determination	$145.00 + pass-thru costs
	Partial Release of Lien (duplicate)	$34.00 + County Recorder fees
	Planned Residential Development (PRD)	$7,100.00
	Planned Unit Development (PUD)	$7,100.00
	Public Hearing Continuance (by applicant)	$85.00
	Public Hearing item that is referred to the Planning Commission/City Council	Varies (actual costs of legal advertising and notifying property owners)
	Re-inspection Fee	Fully burdened hourly rate
	Sign Application	
	Director	$543.00
	Planning Commission	$1,328.00
	Staff	$115.00
	Site Development Plan (SDP)	$4,095.00
	Specific Plan (SP)	$6,573.00
	Substantial Conformance Review	$367.00
	Temporary Use Permit (TUP)	$195.00
	Tentative Parcel Map (TPM)	$3,885.00 + $26.00/lot
	Tentative Subdivision Map (TSM)	$6,672.00 + $74.00/lot
	Temporary Subdivision Sign Application	$53.00 application fee + $105.00 refundable deposit / sign
	Tobacco License Fee	$709.00
	Variance	$1,128.00
	Zoning Letter	$147.00
	Zoning Reclassification (ZR) (including prezoning)	$4,335.00
FINANCE		
	Payoff Demand processing fee	$30.00 per statement
	Returned check fee	$25.00
	Lien Release processing fee	$13.00 + County Recorder lien release fee
	Special Operations License Application and Investigation fees	
	Alcohol- and tobacco-free public dances	$335.00
	Ambulances	$335.00
	Cabarets	$335.00
	Card rooms	$335.00

Department	Fee Description	Current Fee/Unit Basis
	Closing-out sales	$335.00
	Escort services	$335.00
	Fortune-telling and related occupations	$335.00
	Junkyards	$505.00
	Massage parlors	$335.00
	Pawnbrokers	$505.00
	Penny arcades and other games of skill or amusement	$335.00
	Poolrooms	$335.00
	Private patrol services	$335.00
	Public dances	$335.00
	Secondhand stores and kiosks	$505.00
	Sound trucks	$335.00
	Swap meet operations	$505.00
	Towing service for city police towing purposes	$335.00
	Vehicles for hire	$335.00

FIRE			
	Fire Permit Fee Schedule		
	Description	Current Fee/Unit Basis	Contracted Services
	A.G. Tank Installation	$202.00	Actual cost +20%
	A.G. Tank Removal	$202.00	Actual cost +20%
	Business (General) Fire Inspection	$155.00	Actual cost +20%
	Fire Alarm System <25 devices	$393.00	Actual cost +20%
	Fire Alarm System 25-75 devices	$433.00	Actual cost +20%
	Fire Alarm System >75 devices	$512.00	Actual cost +20%
	Fire Sprinkler <25 heads New	$393.00	Actual cost +20%
	Fire Sprinkler 25-75 heads New	$433.00	Actual cost +20%
	Fire Sprinkler >75 heads New	$512.00	Actual cost +20%
	Fire Sprinkler <25 heads TI	$274.00	Actual cost +20%
	Fire Sprinkler 25-75 heads TI	$352.00	Actual cost +20%
	Fire Sprinkler >75 heads TI	$430.00	Actual cost +20%
	Fire Extinguisher System (hood)	$202.00	Actual cost +20%
	Fire Extinguisher System (other)	$202.00	Actual cost +20%
	Install Compressed Gas System	$239.00	Actual cost +20%
	Miscellaneous Clearance	$152.00	Actual cost +20%
	Miscellaneous Review / Inspection	$152.00	Actual cost +20%
	Standpipe / Riser / Fire Pump	$239.00	Actual cost +20%
	Tent and Subsequent	$22.00	Actual cost +20%
	U.G. Tank Installation	$190.00	Actual cost +20%
	U.G. Water Supply / Private Hydrant	$202.00	Actual cost +20%

Department	Fee Description		Current Fee/Unit Basis	
	Fire Review and Final Fire Clearance of Building and Public Works Permit Applications			
	Description	Plan Review	Fire Inspection	Total
	Residential	$76.00	$76.00	$152.00
	Multi-Family	$114.00	$114.00	$228.00
	TI	$76.00	$76.00	$152.00
	Commercial	$114.00	$114.00	$228.00
	Technical Report	$76.00	$76.00	$152.00
	Fire Final for Residential Care Facilities – Elderly	$60.00	$60.00	$120.00
	Miscellaneous Review	$76.00	$76.00	$152.00
	Miscellaneous Clearance	$76.00	$76.00	$152.00
	Grading	$114.00	$114.00	$228.00
	Permit to Operate under California Fire Code			
	Description		Fee	
	Aerosol Products		$146.00	
	Amusement Buildings		$109.00	
	Aviation Facilities		$146.00	
	Carnival & Fairs		$146.00	
	Cellulose Nitrate Film		$146.00	
	Combustible Dust-Producing Operations		$146.00	
	Combustible Fibers		$146.00	
	Combustible Storage, Miscellaneous		$146.00	
	Compressed Gases		$146.00	
	Covered Mall Buildings		$600.00	
	Cryogenic Fluids		$146.00	
	Cutting & Welding		$146.00	
	Dry Cleaners		$146.00	
	Exhibit & Trade Shows		$146.00	
	Explosives		$159.00	
	Fireworks		$159.00	
	Flammable & Combustible Liquids		$146.00	
	Floor finishing >350 sq. ft. using Class I or II liquids		$73.00	
	Fruit & Crop Ripening		$146.00	
	Fumigation & Thermal Insecticides Fogging		$73.00	
	Hazardous Materials		$291.00	
	HPM Facilities		$146.00	
	High Piled Storage		$146.00	
	Hot Work Operations		$146.00	
	Industrial Ovens		$146.00	
	Liquefied Petroleum Gas		$146.00	
	Liquid or Gas Vehicles or Equipment in Assembly Building		$146.00	

Department	Fee Description	Current Fee/Unit Basis
	Live Audiences	$109.00
	Lumber Yards & Wood Working Plants	$146.00
	Magnesium	$146.00
	Motor Fuel-Dispensing Facilities	$109.00
	Open Burning	$73.00
	Open Flames & Candles	$73.00
	Open Flames & Torches	$73.00
	Organic Coatings	$146.00
	Place of Assembly	$146.00
	Production Facilities	$146.00
	Pyrotechnic Special Effects Material	$159.00
	Pyroxylin Plastics	$146.00
	Refrigeration Equipment	$146.00
	Repair Garages	$109.00
	Rooftop Heliports	$109.00
	Spraying or Dipping	$146.00
	Storage of Scrap Tires & Tire Byproducts	$109.00
	Temp. Membrane Structures, Tents & Canopies	$128.00
	Tire-Rebuilding Plants	$109.00
	Vehicles Indoors	$146.00
	Waste Handling	$146.00
	Wood Products	$146.00
	State Mandated Annual Inspections	
	Description	Fee
	Apartment, Hotel, Motel Inspections (1-14)	$72.00
	Apartment, Hotel, Motel Inspections (15-50)	$114.00
	Apartment, Hotel, Motel Inspections (51-100)	$165.00
	Apartment, Hotel, Motel Inspections (101-150)	$227.00
	Apartment, Hotel, Motel Inspections (151-200)	$310.00
	Apartment, Hotel, Motel Inspections (201-250)	$350.00
	Apartment, Hotel, Motel Inspections (251-300)	$392.00
	Apartment, Hotel, Motel Inspections (301-350)	$433.00
	Apartment, Hotel, Motel Inspections (351-400)	$475.00
	Apartment, Hotel, Motel Inspections (>400)	$516.00
	Care Facility Annual <25	$146.00
	Care Facility Annual ≥25	$219.00
	Care Facility Fire Clearance <25	$146.00
	Care Facility Fire Clearance ≥25	$219.00
	Care Facility Pre-Inspection <25 (by State law)	$25.00
	Care Facility Pre-Inspection ≥25 (by State law)	$50.00
	Daycare / In-home Care Licensing	$146.00
	Fire Clearance Pre-Inspection 25 or fewer people	$50.00

Department	Fee Description	Current Fee/Unit Basis
	Fire Clearance Pre-Inspection 26 or more people	$100.00
	High Rise	$291.00
	High-Rise (Over 75')	$291.00
	Institutional Occupancies	$146.00
	Large Family Day Care	$73.00
	Medical / Hospital Inspection	$1,800.00
	Expedited Plan Check Fee:	
	Expedited Plan Check Fee – when available, expedited plan check fee will be charged at the rate of the normal plan fee plus 50% to cover cost of overtime.	
	Weed Abatement:	
	The fee for abatement shall be the actual cost of the abatement which may include, but is not limited to, city staff abatement (supplies/resources) and/or contractor costs.	
	Fire Permit Fee:	
	The fee for re-inspection on any Fire Permit shall be zero cost upon 2nd inspection. Upon the 3rd and each subsequent inspection the fee shall be $155.00.	
	Emergency Responses:	
	False Alarm - Upon 3rd and each subsequent false Fire response at the same address within a twelve-month period, as defined in Title 8 Health and Safety Code	$225.00 upon 3rd (plus processing fee, if applicable) $75.00 each subsequent (4th, 5th, etc.) (plus processing fee, if applicable)
	Emergency Medical Services (EMS):	
	Non-Transport:	
	Basic Life Support (BLS) Assessment	$0.00
	Advanced Life Support (ALS) Assessment	$0.00
	Transport:	
	Basic Life Support (BLS) Transport	$1,478.19
	Advanced Life Support (ALS) Transport	$2,606.18
	Advanced Life Support (ALS) Transport (Level 2)	$2,894.12
	Transport Mileage	$51.72 per mile
	Pre-Hospital Medical Supplies	Varies
	Processing and Payment Fees:	
	Payment processing fee (online payment fee for Fire Inspection and Permit Fee collection system – Fire Recovery USA or similar	Processing fee set by contract, if applicable

Department	Fee Description	Current Fee/Unit Basis
PARKS & RECREATION		
Recreation Center / Park / Field Fee Schedule		
I. Center / Park Basic Use Fees		
All "per hour" fees are charged per hour or fraction thereof.		
The following fee schedule shall in all instances apply to all classifications except Class 1.		
	a. Center Meeting Room	$14.00 per hour, minimum 3 hours. Private Parties: $24.00 per hour, minimum 3 hours.
	b. Center Kitchen	$20.00 per use, must be in conjunction with room rental.
	c. Center Gymnasium	$50.00 per hour, minimum 2 hours. Use must be compatible with normal gymnasium use.
	d. Fletcher Hills Center Backyard	$15.00 per hour, minimum 3 hours.
	e. Fletcher Hills Swimming Pool	$80.00 per hour, minimum 2 hours, plus Extra City Staff Services fee. Minimum of two City certified lifeguards on deck at all times.
	f. Kennedy Skatepark	$30.00 per hour, minimum 2 hours, plus Extra City Staff Services fee. Minimum of two staff required. Light use an additional $16.00 per hour.
	g. Wells Center Back Lawn	$30.00 per hour, minimum 3 hours.
	h. Wells Park Mini-Pitch Soccer Court	$75.00 per hour, minimum 2 hours, plus Extra City Staff Services fee. Minimum of two staff required. Light use is an additional $16.00 per hour.
II. Special Use Fees		
In addition to the basic rental fees as set forth in the fee schedule, additional fees will be charged for the following activities or services regardless of usage classifications.		
	a. Dog shows (AKC sanction or practice, but not to include business meetings where dogs are not present)	$120.00 per event.
	b. Extra City Staff Services (Applies to all Classifications except Class 1)	$25.00 per hour per staff member required, minimum 2 hours.
	c. Commercial Uses (Class 5)	$35.00 per hour, minimum 4 hours.
	d. Cancellation / Damage / Cleaning Deposits Recreation Centers / Parks	$50.00 minimum - $150.00 maximum.
	e. Concession Stand	$125.00 per month.
	f. Complete Party Package (including, but not limited to, food and decorations)	Actual Cost + 20%
III. Field Basic Use Fees		
Applies to Classes 2, 3, 4 and 5for fields controlled by the Parks & Recreation Department.		
	a. Field reservation (baseball, softball, football, soccer)	$20.00 per hour, minimum 2 hours.
	Supported Youth League *	No fee.

Department	Fee Description	Current Fee/Unit Basis
	b. Light Use Fee	$16.00 per hour, minimum 2 hours.
	c. Field preparation (dragging, wetting down and marking)	$100.00 per prep.
	d. Ball field bases fee	$30.00 flat fee.
* Supported Youth League, a league having met the criteria established by City Council as qualifying for the Youth League Utility Support Program. Refer to City Council Policy E-8, Youth Sports League Utility Support Program.		
IV. Open Play Gym Fees		
	a. Open Play Annual Card (basketball, volleyball, pickleball)	$20.00 for annual card. $10.00 Senior / Teen discount fee.
	b. Replacement for any Open Play Annual Card	$5.00 for remainder of annual card.
Leasable Park Spaces Fee Schedule **(Judson Park / Renette Plaza / Kennedy Park North Lawn / Hillside Upper Park / Wells Park Unlit Field)**		
All "per hour" fees are charged per hour or fraction thereof.		
I. Basic Use Fees		
	a. Small Event (50 or fewer people)	$100.00 per event. Private Parties: $150.00 per event.
	b. Large Event (51 – 250 people)	$250.00 per event. Private Parties: $300.00 per event.
	c. Festivals or Community Events (over 250 people)	$500.00 per day.
II. Special Use Fees		
All Special Use Fees are in addition to Basic Use Fees.		
	a. Cancellation / Damage / Cleaning Deposit	$100.00 minimum - $500.00 maximum.
	b. Musical Presentations	
	1. Single event	$200.00 flat fee.
	2. Series	$300.00 per day.
	c. Commercial Use	$35.00 per hour minimum 8 hours.
	d. Extra City Staff Services	$25.00 per hour per staff member, minimum 2 hours.
	e. Security Personnel (per security person)	See Current Schedule
Prescott Promenade Fee Schedule		
All "per hour" fees are charged per hour or fraction thereof.		
I. Basic Use Fees		
	a. Small event (50 or fewer people)	$100.00 per event. Private Parties: $150.00 per event.
	b. Large event (51 to 250 people)	$250.00 per event. Private Parties: $300.00 per event.
	c. Festivals or Community Events	
	1. Small (251-500 people per day)	$500.00 per day.
	2. Large (more than 500 people per day)	$1,000.00 per day.

Department	Fee Description	Current Fee/Unit Basis
II. Special Use Fees		
All Special Use Fees are in addition to Basic Use Fees.		
	a. Alcohol Use(ABC license, security, and certificate of insurance required)	$25.00 per hour, minimum 4 hours.
	b. Commercial use	$35.00 per hour, minimum 8 hours.
	c. Extra City Staff Services	$25.00 per hour per staff member, minimum 2 hours.
	d. Alley Closure "Simple"	$150.00 per day.
	e. Cancellation/Damage/Cleaning Deposit	$100.00 minimum - $500 maximum.
	f. Power Use	$50.00 per day.
	g. Security Personnel (per security person)	See Current Schedule.
	h. Steam Cleaning Deposit *	
	1. Small Event/Festival	$250.00 per day.
	2. Large Event/Festival	$850.00 per day.
* Steam Cleaning Deposit – User will be charged or credited per actual invoice.		
Ronald Reagan Community Center Fee Schedule		
All "per hour" fees are charged per hour or fraction thereof.		
I. Basic Use Fees		
	a. Full auditorium; includes two (2) patios (4 hours minimum use)	$100.00 per hour. Private Parties: $125.00 per hour.
	b. East auditorium; includes one (1) patio (2 hours minimum use)	$75.00 per hour. Private Parties: $100.00 per hour.
	c. West auditorium; includes one (1) patio (2 hours minimum use)	$50.00 per hour. Private Parties: $75.00 per hour.
	d. Kitchen	$75.00 per use, must be in conjunction with hall rental.
	e. Bridal Suite	$50.00 per use, must be in conjunction with hall rental.
II. Set-up Fees		
All set-up and take-down must be done by Ronald Reagan Community Center staff. Equipment includes P.A. system, podiums, tables and chairs.		
	a. Full auditorium	$80.00.
	b. East room	$50.00.
	c. West room	$40.00.
III. Special Use Fees		
	a. Extra City Staff Services	$25.00 per hour per staff person, minimum 2 hours.
	b. Alcohol use (ABC license may be required)	$25.00 per hour, minimum 4 hours.
	c. Non-Operations Use (holidays, weekends, weekdays before/after hours, etc.)	$50.00 per hour.
	d. Commercial use	$35.00 per hour, minimum 4 hours.
	e. Non-resident fee (Class 4 and 5 users)	$30.00 per hour.

Department	Fee Description	Current Fee/Unit Basis
	f. Security personnel (per security person)	See current schedule.
	g. Coffee service	See current schedule.
IV. Special Equipment Use		
	a. Bar	$30.00 each per day.
	b. Piano	$50.00 per day.
	c. Stage/Backdrops (6 ft. x 8 ft. – includes drapes)	$50.00 per day.
	d. Dance floor	$80.00 per day.
	e. Audio Visual / Presentation Equipment	$125.00 per day.
	f. Portable Patio Heaters	$40.00 each per day.
V. Cleaning/Security/Reservation Deposit		
	a. Non-alcohol use	$250.00.
	b. Alcohol use	$500.00.
Recreation Special Revenue Fund		
The Director of Parks & Recreation is authorized to establish and implement Recreation Activity fees by category at cost recovery rates. The cost recovery rate may be amended as a necessity by City Council action. 2022 recovery rates are as follows:		
I. Recreation Special Revenue Fund Recovery Rate – Fee Classes		75% - Youth Instructional Programs 50% - Youth Sports Leagues 80% - Aquatics 100% - Adult Sports Leagues 90% - Adult Instructional Programs 50% - Senior Instructional Programs
Community Services		
Signs to be purchased by the public		
I. No Trespass / Lodging signs	a. Vinyl Window Cling	$5.00
	b. Corrugated Cardboard with window suction cups	$10.00
	c. 12 x 18 Metal Sign	$15.00
	d. 18 x 24 Metal Sign	$25.00
POLICE		
	Audio Reproduction Fee	$45.00
	Body Worn Camera (BWC) Footage Reproduction	$90.00
	Civil Subpoena – Business Records	$15.00
	Civil Subpoena – Employee Witness Fee	$275.00 – PD Employee (per day) $275.00 – Peace Officer (per day)
	Copies	$.04 per page (plus actual cost of employee's time to copy records)
	Copy of Call for Service (CFS) Report	$1.00
	Copy of Police Report	$10.00
	False Alarm Business License Tax (Upon 3rd and each subsequent false Police or Fire alarm at the same address within a twelve-month period)	$225.00 upon 3rd (plus processing fee, if applicable) $75.00 each subsequent (4th, 5th, etc.) (plus processing fee, if applicable)

Department	Fee Description	Current Fee/Unit Basis
	Fingerprint Fee (Inked)	$20.00
	Fingerprint (LIVESCAN Fee)	$35.00
	Massage License Fee	$300.00
	Parking Citation – online payment	$3.50 processing fee
	Pawnbroker and Secondhand Dealer License Renewal Fee	$640.00
	Private Property Towing Administration Fee	$40.00
	Vehicle Impound Fee:	
	Release of Impounded Vehicles	$135.00
	Release of Impounded Vehicles Unlicensed/Revoked/Suspended	$150.00
	Vehicle Repossession Fee	$15.00
	VIN Verification	$5.00
	VISA/Clearance Letter Fee:	
	Formal Letter	$15.00
	Formal Letter with Notarization	$25.00
	Photograph Reproduction:	
	Administrative Fee Research photo files, obtain clearances, package and mail	$25.00
	Per Unit Charges	
	Black & White and Color	
	4 x 5	$5.00
	5 x 7	$6.00
	8 x 10	$8.00
	Polaroid – Black & White and Color	$5.00
	Proofs/Contact Sheets – Black & White and Color	$8.00
PUBLIC WORKS		
	1911 Act Petition (up to 5 parcels)	$1,600.00
	1911 Act Petition (each additional parcel)	$95.00
	BMP Facility Maintenance Agreement	$620.00
	Building Permit Review – Estimated Value < $80,000.00:	
	Single Family Residential	$870.00
	Multi-Family, Commercial or Industrial	$1,280.00
	Subdivision Master Building Permit	$1,280.00
	Minor Building Review; Addition of 400 square feet; or Added Plumbing Fixtures	$350.00
	Building Permit Review – Estimated Value > $80,000.00:	
	Single Family Residential	$870.00
	Multi-Family, Commercial or Industrial	$1,280.00
	Subdivision Master Building Permit	$1,280.00
	Minor Building Review; Addition of 400 square feet; or Added Plumbing Fixtures	$320.00
	Building Permit Review – Storm Water Fees	
	Single Family Residential	$240.00
	Multi-Family or Commercial	$660.00
	Subdivision Master Building Permit	$660.00
	Inspection Fees	$90.00

Department	Fee Description	Current Fee/Unit Basis
	Certificate of Correction for Subdivision Maps	$750.00
	Condo Conversions CC&Rs and/or SW Mtce/Ops Plan Review	$350.00
	Condo Conversions Storm Water Site Plan and/or BMP Facilities Agreements Review	$350.00
	Copies	
	Maps and Plans	$5.00/sheet
	Documents	$.04 per page (plus actual cost of employee's time to copy records)
	Deed / Easement Prep / Quitclaim / LLA Deed Review	$1,200.00
	Drainage Study Review	$1,890.00
	Dumpster Permit	$128.00
	Encroachment Permit	
	Level One	$135.00
	Level Two	$450.00
	Level Three	$580.00
	Encroachment (Plan Review Inspection – per hour)	$100.00
	Erosion/Sediment Control Plans >200 sq. ft. (Remodels, Pools, Additions, Walls)	$110.00
	Erosion/Sediment Control Plan Review when Grading/Drainage Plan is not required	$600.00
	Erosion/Sediment Control Plan Review when Grading/Drainage Plan is required	$875.00
	Erosion/Sediment Control (per Inspection)	$90.00
	Erosion/Sediment Control Site Inspection for NPDES Compliance (includes 1-10 inspections)	$500.00 + 0.5%
	Extension of Time for Tentative Subdivision and Parcel Maps No Hearing	$425.00
	Extension of Time for Tentative Subdivision and Parcel Maps Hearing (includes Notice of Public Hearing cost)	$1,050.00
	Final Parcel Map Check (up to four (4) lots)	$5,530.00
	Final Subdivision Map Check (1st five (5) lots)	$7,325.00
	Final Subdivision Map Check (each additional lot)	$200.00
	GIS Fees	Actual cost of employees' time
	Grading/Drainage Plan Review (including precise grading plans for new structures)	5% of 1st $50,000 of estimated site improvement costs + 3% of costs between $50,000 and $100,000, 2% of costs between $100,000 and $250,000, 1% of costs above $250,000 (minimum of $1,000)
	Grading/Drainage Construction Inspection: with Erosion Control Site Inspection	3.5% of the estimated cost of construction with a minimum of $500 + (Erosion Control Site Inspection $500 + 0.5% of estimated cost of construction)
	Hold Harmless Agreement (HHA) preparation	$900.00
	Hydrology Study Limited	$350.00
	Improvement Construction Inspection	3.5% of the estimated cost of construction (minimum $500.00) (Soil Testing not included)

Department	Fee Description	Current Fee/Unit Basis
	Improvement Plan Check (including improvement plans for private sewer mains	6.5% of 1st $50,000 of estimated site improvement costs, 4% of costs between $50,000 and $100,000, 1.5% of costs between $100,000 and $250,000, and 1% of costs >$250,000, with a $1,000 minimum; 1% of estimate for each review after three (3)
	Inspection of restaurant Annual inspection required	$130.00
	Inspection of Small or Medium High <100,000 sq. ft. Priority Commercial/Industrial Facilities Annual Inspection Required	$280.00
	Inspection of Small or Medium High <100,000 sq. ft. Priority Commercial/Industrial Facilities Annual Inspection Required	$500.00
	Lien Contract Preparation	$900.00
	Lien Contract Release	$30.00
	Outdoor Dining or Sidewalk Vending Permit – Annual Fee	$340.00
	Oversize/Overload Permit (max as permitted by State)	
	Single fee	Set by State – currently $16.00
	Annual fee	Set by State – currently $90.00
	PRD – Engineering Fees	$900.00
	PRD – Storm Water Fees	$900.00
	Public Service Sign (Installation)	$620.00
	Public Service Sign (Replacement)	$360.00
	Reversion to Acreage	$3,900.00
	Restaurant FOG Building Permit Fee	$225.00
	Septic Tank Hauler's Discharge Fee	$9.86/100 gallons
	Sewer Lateral Video Review	$200.00
	Sewer Wet Tap Fee	$720.00
	Special Event – Prepare Traffic Plan (Major)	$1,400.00
	Special Event – Prepare Traffic Plan (Minor)	$495.00
	Special Event – Traffic Control (per hour per crew)	$480.00
	Special Event – Traffic Plan Review	$394.00
	Street Light Inspection per Light (Amount includes est. $90.00 energizing fee from SDG&E)	$500.00
	Street or Public Service Easement Vacation	
	(with Public Hearing)	$1,900.00
	(without Public Hearing)	$700.00
	Standard Urban Storm Water Mitigation Plan (SUSMP) Project Plan Review (required if High Priority Project) (three (3) Plan Checks (min)	$4,030.00
	Conceptual SUSMP Project Plan Review	$2,025.00
	Priority Development Project (PDP) SUSMP Storm Water Mitigation Plan (SWMitP) Review	$2,025.00
	Additional Plan Check	$160.00 each
	SUSMP BMP Inspection	
	1-3 Features	$270.00
	>3 Features	$360.00
	SWPPP Review (>1 acre)	$1,100.00

Department	Fee Description	Current Fee/Unit Basis
	Subdivision Agreement Preparation	$1,750.00
	Traffic Control Plan Review	$300.00
	Traffic Impact Study Review	$1,000.00
	Trash Enclosure Building Permit Review	$140.00
	Utility Permit Fee	
	Utility Permit - Level One	$500.00
	Utility Permit - Level Two	$850.00
	Utility Permit - Level Three	$850.00 + additional inspection hours